

CAMPUS RESOURCES

Athletics

Harper College offers 12 Intercollegiate sports: Men's Soccer, Women's Soccer, Men's Cross-Country, Women's Cross-Country, Woman's Volleyball, Wrestling, Men's Basketball, Women's Basketball, Baseball, Softball, Men's Track and Field and Women's Track and Field. The College is a member of the **North Central Community College Conference (N4C)**, which includes The College of DuPage, Joliet Junior College, Madison College, and Milwaukee Area Technical College. Harper College is also a member of the **National Junior College Athletic Association (NJCAA)**. The Hawks are complete in **Region IV** of the NJCAA.

To participate in a sport, a student must meet NJCAA eligibility requirements. Interested students should contact the **Head Coach** to receive specific sport information. Student athletes are required to complete a **profile** online along with a pre-participation physical prior to participation. For more information visit the Hawks web site at www.harperhawks.net. For questions regarding eligibility contact the Director of Athletics at 847.925.6969; or "Ask the Athletic Director" online.

Bulletin Boards and Publicity

Announcements of College events can be found on:

- print event listings;
- the online **Events Calendar**
- the Algonquin Road marquee
- closed circuit television monitors
- Student Engagement bulletin boards around the campus
- Harper College social media accounts

Publicity must be approved by Student Engagement and may be hung or distributed only in designated locations according to posting guidelines. Recommended size is 8.5" x 11", but larger posters will be allowed if space is available. The name of the organization sponsoring an event should be clearly visible on all publicity material. A poster service is available to student clubs and organizations through Student Engagement, Building A, Room A336. A four (4) to six(6) week lead time is requested for design, printing and the campus posting. Every flyer posted on Student Engagement bulletin boards must be stamped for approval by Student Engagement, Building A, Room A336. Generally, posters will be displayed for a period not to exceed three weeks. Exceptions to these regulations may be requested through Student Engagement. Student Engagement campus bulletin boards are completely cleared at the end of each semester; fall, spring and summer. Postings will not be returned to the originator.

Only the two "Open Access" bulletin boards may be used to announce non-Harper for-profit events: one is in the Student Center, Building A, near the Registrar's Office (on the West side of the hallway); the other is in Building J, near J Theatre (across from the vending machines). Open Access bulletin boards are completely cleared on a monthly basis to allow space for updates and additional postings. Materials posted will not be returned.

WHCM airs public service announcements for on campus organizations and for non-partisan local service organizations. For more information please contact 847.925.6488.

For further information, please contact Student Engagement at 847.925.6242.

Box Office

The Harper College Box Office/ID Card Office is located in the Performing Arts Center (Building R). For hours and more information, call the Box Office at 847.925.6100 or visit harpercollege.edu/boxoffice.

General admission, student, staff and senior tickets may be purchased by phone, internet* or in person. Harper students and staff must pick up their tickets in person and show their current HarperCard to receive their tickets.

Cash, check, Visa, MasterCard, American Express and Discover are accepted at the Box Office for ticket purchases.

Programs may sell out in advance. It is recommended, whenever possible, to purchase tickets ahead of time. Harper students with a current HarperCard may purchase a limit of two tickets at the student discount price. Harper faculty and staff may also purchase a limit of two tickets at the faculty/staff discount price.

**Special Note: All ticket purchases are subject to additional service fees. Event subject matter, times, dates, venues and Box Office hours are subject to change. Any changes or additions to featured programs will be announced through College publications and the news media.*

Computer Labs

More than 2,000 computers provide access to the Internet, the Harper Web site and program-specific software.

Open Labs

Harper has two large open labs at the main campus in Buildings Y and I that are available seven days a week. The Harper College Learning and Career Center (LCC) in Prospect Heights has one large open lab that is available Monday through Thursday. All three labs are staffed to assist students with logging on and off, accessing specific programs and printing their work. Labs are available to all currently enrolled Harper students and all Harper distance learning students.

The main campus open computer labs contain an accessible workstation with specialized software for individuals with disabilities. These workstations have a sign posted to note that these machines will be given priority to these individuals. Both main campus open labs have access to current Microsoft Windows and Apple OSX computers with standard versions of Microsoft Office as well as other program specific software. Your faculty can direct you to the appropriate lab for the course in which you are enrolled.

The LCC open lab has access to current Microsoft Windows computers with standard versions of Microsoft Office. Lab hours can be found at: harpercollege.edu/computerlabs

Print capabilities are available at all three open labs. Learn more about print options at: harpercollege.edu/printing (<https://www.harpercollege.edu/services/techsupport/print.php>)

The Harper College Library has computers available for public use.

Writing Center

The Writing Center Lab is open to all currently enrolled Harper students seeking assistance with writing in Building D Room D202.

Contact: 847.925.6796.

Dining Services

The Sodexo Campus Services offers breakfast and lunch Monday through Friday in the Cockrell Dining Hall located in Building A. Additional venues on campus include Subway in Avante and Starbucks in Building D.

Food purchases can be paid for with cash, SOGO, BITE App (Mobile Wallet), American Express, MasterCard, Visa or Discover. Dining Services also provides on-campus catering for approved student activities and special events. Hours will vary when classes are not in session and during summer. For information call 847.925.6250.

Vending machines are located in most buildings on campus that offer hot beverages, cold beverages, and snacks. Fresh food machines offering salads, sandwiches, and wraps are located in Buildings L (near the bookstore) and X (near Massage Therapy). Refunds for vending machines can be requested from any food service retail location.

To learn more, visit harpercollege.edu/about/dining/

Health and Recreation Center

The Department of Campus Recreation is committed to enriching the quality of life of Harper students and the surrounding community by providing innovative, educational and recreational opportunities and programs. For current hours and program offerings, please visit harpercollege.edu/campusrec or call 847.925.6825.

HarperStore Textbook Rentals and eBooks

The HarperStore is a resource for textbooks, supplies, spirit wear, reference and other items. The HarperStore has a diverse selection of course material options including new, used, digital and rental textbooks which can save the student up to 50% compared to a new textbook.

Cash, checks, MasterCard, Visa, American Express, Discover Card, Pay Pal, Samsung Pay or HarperStore Gift Cards can be used to pay for purchases. If you are paying by check or credit card, a photo ID must be presented at the time of purchase. You may also use financial aid to purchase textbooks. If you have questions about your balance or financial aid funds, contact the One Stop.

The HarperStore offers home delivery for your convenience. To learn more or place an order, visit: harpercollege.edu/bookstore

I.D. Cards (HarperCard)

All credit students (i.e., those who pay an activity fee) are entitled to a photo ID Card, known as the HarperCard. The first card will be issued free of charge. The HarperCard is an all-purpose card that can be used for identification, admittance to College events and open recreation, discounts at the Box Office, as a Library Card, as a copy card for campus photocopy machines, to print documents at print stations and for many other campus services. Check at the ID Card Office about fees for lost, stolen or damaged cards as well as for cards for Community Education students.

Questions can be directed to the Box Office/ID Card office at harpercollege.edu/harpercarn 847.925.6000, extension CARD (2273).

Police Department

The Harper College Police Department is a 24-hour sworn law enforcement agency responsible for the safety and security of the

Harper College community. Responsibilities of the department include enforcement of college rules and regulations, village and county ordinances and state and federal laws. In addition, the department provides personal escorts, traffic control, grounds and building patrol, CPR and AED, jump starts and vehicle key retrieval.

Important information concerning the College's emergency preparedness for crisis and steps you can take to enhance your safety and security may be viewed at harpercollege.edu/about/police/emergency/ (<https://harpercollege.edu/about/police/emergency/>)

The Harper College Police Department, by law, is the central repository for all lost and found items recovered and stored at the college. If you have found an item, regardless of value, it must be turned over to the Harper College Police Department for safekeeping. If you have lost an item, inquire about it with the Harper College Police Department.

Harper College police officers have the same authority as municipal and state officers as well as sheriff's deputies. These duties include the authority to detain people, conduct investigations, gather evidence and make arrests. As such, all crimes and motor vehicle accidents that occur on campus should be immediately reported to the Harper College Police Department.

Emergency call boxes are strategically located throughout campus parking lots and by inner campus sidewalks. Locations can be identified during hours of darkness by noting the blue lights on parking lot light standards and sidewalk light standards (inner campus). The call boxes are immediately below these blue lights. Pushing the red emergency button puts you in direct contact with the HCPD Emergency Communication Center.

For emergencies dial 911, For non-emergency information call 847.925.6330 or visit: harpercollege.edu/police