

# RELIGIOUS OBSERVANCES POLICY

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In compliance with the Higher Education Religious Observances Act (110 ILCS 110/0.01), Harper College recognizes that on occasion examinations or other scheduled academic activities may conflict with the religious observances of some members of the academic community, the instructional and administrative staff are required to make reasonable accommodations to minimize the resulting difficulties for individuals concerned. This includes admissions, attendance and scheduling of exams. Students seeking accommodations faced with such conflicts must make prior arrangements with the instructor at least three (3) school days<sup>1</sup> in advance of the examination or other activity creating the conflict.

Accommodations must be provided so long as they are requested in advance, and so long as an unreasonable burden is not placed upon the institution. No fees or adverse effects may occur towards any student availing oneself of this.

Students believing that they have been unreasonably denied an educational benefit due to their religious beliefs or practices may appeal the decision in accordance with the College's Student Academic or Non-Academic Complaint Procedures, which can be found in the **Student Code of Conduct**.

<sup>1</sup> School days are defined as business days (Monday through Friday) when classes are in session.