# **ENGLISH LITERACY ACQUISITION (ELA)**

### ELA 001 - English Literacy Acquisition I (1-6 Credits)

1 - 6 lecture, 0 lab, 1 - 6 total contact hours

Develops English conversation and literacy skills for Adult Education NRS (National Reporting System) Beginning ESL Literacy Learners. Develops the listening, speaking, reading, and writing skills necessary for basic survival needs. Develops critical thinking by recalling facts and terms. Topics may include social skills/American culture, health, housing, civics, goal-setting, employment skills, math and consumer skills, and technology. Grammar points are integrated as appropriate. Focuses on vocabulary acquisition and beginning listening and receptive literacy skills. This course is the first in a sequence of ten courses. It is for students of English who have limited native language literacy skills. Eligible Adult Education students must complete orientation and standardized testing requirements before enrolling. Carries no transfer credit.

Typically offered: Fall

### ELA 002 - English Literacy Acquisition II (1-6 Credits)

1 - 6 lecture, 1 - 6 total contact hours

Further develops English conversation and literacy skills for Adult Education NRS (National Reporting System), Beginning ESL Literacy, and Low-Beginning ESL Learners. Develops the listening, speaking, reading and writing skills necessary for basic survival needs. Develops critical thinking by recalling facts, terms and basic concepts. Topics may include social skills/American culture, health, housing, civics, goal-setting, employment skills, math and consumer skills, and technology. Grammar points are integrated as appropriate. Focuses on vocabulary acquisition and beginning listening and productive literacy skills. This course is the second in a sequence of ten courses. It is for students of English who have limited native language literacy skills. Eligible Adult Education students must complete orientation and standardized testing requirements before enrolling. Carries no transfer credit.

Typically offered: Spring, Summer

### ELA 003 - English Literacy Acquisition III (1-6 Credits)

1 - 6 lecture, 0 lab, 1 - 6 total contact hours

Develops English conversation and literacy skills for Adult Education NRS (National Reporting System), Low-Beginning ESL Learners. Develops the listening, speaking, reading and writing skills necessary for survival needs. Develops critical literacy skills by recalling and organizing facts and basic concepts. Topics may include personal data, social skills/ American culture, health, housing, civics, goal setting, employment skills, math and consumer skills, and technology. Grammar points are integrated as appropriate. Focuses on basic vocabulary acquisition and literacy skills in daily routine situations. This course is the third in a sequence of ten courses. It is for students of English who have limited native language literacy skills. Eligible Adult Education students must complete orientation and standardized testing requirements before enrolling. Carries no transfer credit.

Typically offered: Fall

### ELA 004 - English Literacy Acquisition IV (1-6 Credits)

1 - 6 lecture, 0 lab, 1 - 6 total contact hours

Further develops English conversation and literacy skills for Adult Education NRS (National Reporting System), High-Beginning ESL Learners. Develops the listening, speaking, reading and writing skills necessary for survival needs. Develops critical literacy skills by recalling, organizing and comparing facts, and basic concepts. Topics may include personal data, social skills/American culture, health, housing, civics, goal setting, employment skills, math and consumer skills, and technology. Grammar points are integrated as appropriate. Focuses on using basic vocabulary and literacy skills in daily routine situations. This course is the fourth in a sequence of ten courses. It is for students of English who have limited native language literacy skills. Eligible Adult Education students must complete orientation and standardized testing requirements before enrolling. Carries no transfer credit.

Typically offered: Spring, Summer

#### ELA 005 - English Literacy Acquisition V (1-6 Credits)

1 - 6 lecture, 1 - 6 total contact hours

Develops English conversation and literacy skills for Adult Education NRS (National Reporting System), Low-Intermediate ESL Learners. Develops the listening, speaking, reading, and writing skills necessary for life and work. Develops critical thinking by organizing, comparing and interpreting facts. Topics may include social skills/American culture, health, housing, civics, goal-setting, employment skills, math and consumer skills, and technology. Grammar points are integrated as appropriate. This course is the fifth in a sequence of ten courses. It is for students of English who have limited native language literacy skills. Eligible Adult Education students must complete orientation and standardized testing requirements before enrolling. Carries no transfer credit.

Typically offered: Fall

### ELA 006 - English Literacy Acquisition VI (1-6 Credits)

1 - 6 lecture. 1 - 6 total contact hours

Further develops English conversation and literacy skills for Adult Education NRS (National Reporting System), Low-Intermediate ESL Learners. Develops the listening, speaking, reading and writing skills necessary for life and work. Develops critical thinking by organizing, comparing, and interpreting facts, giving descriptions, and stating main ideas. Topics may include social skills/American culture, health, housing, civics, goal-setting, employment skills, math and consumer skills, and technology. Grammar points are integrated as appropriate. This course is the sixth in a sequence of ten courses. It is for students of English who have limited native language literacy skills. Eligible Adult Education students must complete orientation and standardized testing requirements before enrolling. Carries no transfer credit.

Typically offered: Spring, Summer

### ELA 007 - English Literacy Acquisition VII (1-6 Credits)

1 - 6 lecture, 1 - 6 total contact hours

Develops English conversation and literacy skills for Adult Education NRS (National Reporting System) High-Intermediate ESL Learners. Develops the listening, speaking, reading and writing skills necessary for civic involvement, employment and pre-academic preparation. Introduces pre-academic reading, writing, technology, math and study skills in preparation for academic ESL or the workforce. Develops critical thinking skills by solving problems in new situations by applying acquired knowledge, facts, techniques and rules in a new way. Topics may include social skills/American culture, health, civics, housing, consumer skills/financial literacy, employment, transportation, education/U.S. school system, and science and technology. Grammar points are integrated as appropriate. This course is the seventh in a sequence of ten courses. It is for students of English who have limited native language literacy skills. Eligible Adult Education students must complete orientation and standardized testing requirements before enrolling. Carries no transfer credit.

### Typically offered: Fall

#### ELA 008 - English Literacy Acquisition VIII (1-6 Credits)

1 - 6 lecture, 1 - 6 total contact hours

Further develops English conversation and literacy skills for Adult Education NRS (National Reporting System) High-Intermediate ESL Learners. Develops the listening, speaking, reading and writing skills necessary for civic involvement, employment and pre-academic preparation. Introduces pre-academic reading, writing, technology, math and study skills in preparation for academic ESL or the workforce. Develops critical thinking skills by solving problems in new situations by applying acquired knowledge, facts, techniques and rules in a new way. Topics may include social skills/American culture, health, civics, housing, consumer skills/financial literacy, employment, transportation, education/U.S. school system, and science and technology. Grammar points are integrated as appropriate. This course is the eighth in a sequence of ten courses. It is for students of English who have limited native language literacy skills. Eligible Adult Education students must complete orientation and standardized testing requirements before enrolling. Carries no transfer credit.

### Typically offered: Spring, Summer

### ELA 009 - Transition to HSE/Postsecondary Training I (1-6 Credits)

1 - 6 lecture, 1 - 6 total contact hours

Develops English conversation and literacy skills for Adult Education NRS (National Reporting System) Advanced ESL Learners. Develops the listening, speaking, reading and writing skills necessary to prepare students for High School Equivalency (HSE) Preparation, Academic ESL, the workplace and career programs. Develops academic reading, writing, technology and math skills. Focuses on study skills, testtaking and other pre-academic skills necessary for college success. Develops critical thinking skills by analyzing, making inferences and finding evidence to support generalizations. Topics may include life skills, employment, current events, civics, U.S. History and government, geography, science and technology and literature. Grammar points are integrated as appropriate. This is the ninth in a sequence of ten courses. It is for students of English who have limited native language literacy skills. Eligible Adult Education students must complete orientation and standardized testing requirements before enrolling. Carries no transfer credit.

Typically offered: Fall

### ELA 010 - Transition to HSE/Postsecondary Training II (1-6 Credits)

1 - 6 lecture, 1 - 6 total contact hours **Typically offered:** Spring, Summer

### ELA 011 - Digital and Information Skills for Beginning English Literacy Learners (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

Introduces the use of computer, digital and information literacy skills for Adult Education NRS (National Reporting System) Beginning ELL learners. Focuses on familiarizing learners with very basic keyboarding functions and word processing. Introduces components of the Web and accessing a website using a browser such as Internet Explorer or Google Chrome. Develops critical thinking skills by recalling, organizing and comparing facts and basic concepts. Topics may include life skills, civic engagement, academic skill development and workforce/career preparation. This is the first in a sequence of four courses for students of English who may have limited native language literacy skills. Students must take a language proficiency test before enrolling. Carries no transfer credit. May be repeated three times.

### Typically offered: Fall, Spring

## ELA 012 - Digital and Information Skills for Low-Intermediate English Literacy Learners (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

Develops the use of computer, digital and information literacy skills for Adult Education NRS (National Reporting System) Low-Intermediate ESL Learners. Focuses on email communication, including accessing the Harper student portal, logging in, viewing inbox and attachments, and composing messages. Introduces features of a very basic resume. Reviews the use of browsers to search for basic information, directions, weather, school, community or shopping websites. Introduces PowerPoint and use of graphics and to convey information in basic presentations. Develops critical thinking skills by interpreting facts, giving descriptions and stating main ideas. Topics may include life skills, civic engagement, academic skill development, and workforce/career preparation. This is the second in a sequence of four courses for students of English who may have limited native language literacy skills. Students must take a language proficiency test before enrolling. Carries no transfer credit. May be repeated three times.

Typically offered: Fall, Spring

# ELA 013 - Digital and Information Skills for High-Intermediate English Literacy Learners (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

Further develops the use of computer, digital and information literacy skills for Adult Education NRS (National Reporting System) High-Intermediate ESL Learners. Reviews email functions, writing formal letters, and sending a resume; managing email messages; and identifying correct email etiquette. Builds digital literacy and information literacy skills in a variety of academic and workplace settings. Further develops critical thinking skills by applying acquired knowledge, techniques and rules in new contexts. Topics may include life skills, civic engagement, academic skill development, and workforce/career preparation. This is the third in a sequence of four courses for students of English who may have limited native language literacy skills. Students must take a language proficience test before enrolling. Carries no transfer credit. May be repeated three times.

Typically offered: Fall, Spring

### ELA 059 - Bridge to Health Careers Foundations (0.5-6 Credits)

.5 - 6 lecture, .5 - 6 total contact hours

Bridge to Healthcare integrates basic listening, speaking, reading, writing, and math skills with occupational specific knowledge in the healthcare sector. Contextualizes skills to prepare students to transition into postsecondary education and/or employment. Designed for students assessed at the low intermediate and above reading level using the approved assessment tool. This course includes career awareness and intensive supportive services. Carries no transfer credit. Prerequisite: Application and placement testing as required by Adult Educational Development department.

### ELA 060 - Bridge to Health Careers (0.5-6 Credits)

.5 - 6 lecture, 0 lab, .5 - 6 total contact hours

Integrates basic listening, speaking, reading, writing, and math skills with occupational specific knowledge in the healthcare sector. Contextualizes skills to prepare students to transition into postsecondary education and/or employment. Designed for students assessed at the low intermediate and above reading level using the approved assessment tool. This course includes career awareness and intensive supportive services. Carries no transfer credit. Prerequisite: Application and placement testing as required by Adult Educational Development department.

#### ELA 065 - Bridge to Office Careers Foundations (0.5-6 Credits)

.5 - 6 lecture, .5 - 6 total contact hours

The Bridge to Office Careers class integrates basic listening, speaking, reading, writing, and math skills with occupational specific knowledge for careers in offices. Contextualized curriculum prepares students to transition into postsecondary education and/or employment. Designed for students assessed at the low intermediate and above reading level using the approved assessment tool. This course includes career awareness and intensive supportive services. Carries no transfer credit. Prerequisite: Application and placement testing as required by Adult Educational Development department.

### ELA 066 - Bridge to Office Careers (0.5-6 Credits)

.5 - 6 lecture, .5 - 6 total contact hours

Integrates basic listening, speaking, reading, writing, and math skills with occupational specific knowledge for office careers. Contextualized curriculum prepares students to transition into postsecondary education and/or employment. Designed for students assessed at the low intermediate and above reading level using the approved assessment tool. This course includes career awareness and intensive supportive services. Carries no transfer credit. Prerequisite: Application and placement testing as required by Adult Educational Development department.

### ELA 067 - Bridge to Technology (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

The Bridge to Technology class integrates basic listening, speaking, reading, writing, and math skills with occupational specific knowledge for careers in Information Technology (IT). Contextualized curriculum prepares students to transition into postsecondary education and/or employment. Designed for students assessed at the low intermediate and above reading level using the approved assessment tool. This course includes career awareness and intensive supportive services. Carries no transfer credit. Prerequisite: Application and placement testing as required by Adult Educational Development department.

### ELA 071 - Citizenship Preparation for Beginning English Literacy Acquisition (ELA) Learners (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

Introduces the basic structure, functions and purposes of U.S. federal government and aspects of American history and geography for Adult Education NRS (National Reporting System) Beginning ESL Learners. Explains the procedures and application for U.S. naturalization and the basic rights and responsibilities of U.S. citizenship. Promotes awareness of contributions from diverse and multicultural groups in the U.S. Introduces vocabulary, listening, speaking, critical thinking, and digital and graphic literacy skills necessary for passing the naturalization test and interview. This is the first in a sequence of four courses for students of English who may have limited native language literacy skills. Students must take a language proficiency test before enrolling. Carries no transfer credit. May be repeated three times.

Typically offered: Fall, Spring

## ELA 072 - Citizenship Preparation for Low-Intermediate English Literacy Acquisition (ELA) Learners (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

Develops the basic structure, functions and purposes of the U.S. federal government and major aspects of American history and geography for Adult Education NRS (National Reporting System) Low-Intermediate ESL Learners. Explains the procedures and application for U.S. naturalization and the rights and responsibilities of U.S. citizenship. Promotes awareness of contributions from diverse and multicultural groups in the U.S. Reviews listening, speaking, and critical thinking; digital and graphic literacy skills necessary for passing the naturalization test and interview. This is the second in a sequence of four courses for students of English who may have limited native language literacy skills. Students must take a language proficiency test before enrolling. Carries no transfer credit. May be repeated three times.

Typically offered: Fall, Spring

### ELA 073 - Citizenship Preparation for High-Intermediate English Literacy Acquisition (ELA) Learners (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

Further develops the basic structure, functions and purposes of the U.S. federal government and major aspects of Ameircan history and geography for Adult Education NRS (National Reporting System)
High-Intermediate ESL Learners. Further develops the procedures and application for U.S. naturalization and the rights and responsibilities of U.S. citizenship. Promotes awareness of contributions from diverse and multicultural groups in the U.S. Develops advanced vocabulary and reviews the listening, speaking, critical thinking, digital and graphic literacy skills necessary for passing the naturalization test and interview. This is the third in a sequnce of four courses for students of English who may have limited native language literacy skills. Students must take a language proficiency test before enrolling. Carries no transfer credit. May be repeated three times.

Typically offered: Fall, Spring

### ELA 081 - Oral Communication for Beginning English Literacy Acquisition (ELA) Learners (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

Introduces beginning English language oral communication skills for effective participation in the community and workplace. Adult Education NRS (National Reporting System) Beginning ESL learners will use structured dialogue and scaffolded practice to become more comfortable with listening and speaking skills necessary for daily life, classroom and entry into the workforce. Speech production techniques will be taught throughout to improve intelligibility. Topics may include life skills, community resources, classroom communications and workforce preparation. This is the firs in a sequence of four courses for students of English who may have limited native language literacy skills. Students must take a language proficience test before enrolling. Carries no transfer credit. May be repeated three times.

Typically offered: Fall, Spring

## ELA 082 - Oral Communication for Low-Intermediate English Literacy Acquisition (ELA) Learners (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

Develops effective oral communication skills for active participation in the U.S. workforce academic environments, and in the community. Adult Education NRS (National Reporting System) Low-Intermediate ESL Learners will continue to learn English phrases/markers to improve intelligibility. Critical listening skills to evaluate speaker's argument, perspective and evidence will be taught. Speech production techniques will be taught throughout to improve intelligibility. Topics may include life skills, community resources, classroom communications and workforce preparation. This is the second in a sequence of four courses for students of English who may hae limited native language literacy skills. Students must take a language proficiency test before enrolling. Carries no transfer credit. May be repeated three times.

Typically offered: Fall, Spring

### ELA 083 - Oral Communication for High-Intermediate English Literacy Acquisition (ELA) Learners (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

Further develops effective and appropriate oral communication skills for active participation in the U.S. workforce, academic environments and interpersonal interactions. Adult Education NRS (National Reporting System) High-Intermediate ESL learners will use their knowledge of English to further communicate effectively, learning the cultural, sociolinguistic and most effective language skills to meet their needs. Speech mechanics will be taught throughout to improve intelligibility. Topics may include life skills, civic engagement, academic language development and workforce/career preparation. This is the third in a sequence of four courses for students of English who may have limited native language literacy skills. Students must take a language proficiency test before enrolling. Carries no transfer credit. May be reepated three times.

Typically offered: Fall, Spring

### ELA 091 - Bridge to College and Career Success (1-4 Credits)

1 - 4 lecture, 1 - 4 total contact hours

Provide skills needed to be successful in college/career program classes. Emphasis is placed on introducing college success skills such as time management, testing, reading/writing strategies, and note-taking, while exploring career options. Designed for AED students who will transition into college/certificate programs offered at Harper College. Must be enrolled in Harper's AED department's Level 9/10 ELA classes.

### ELA 098 - Integrated Early Childhood Education (1-4 Credits)

1 - 4 lecture. 1 - 4 total contact hours

Integrates basic listening, speaking, reading, writing, and math skills with content knowledge in Early Childhood Education (ECE) course sequence according to the Integrated Education and Training (IET) program administered as the Integrated Career and Academic Preparation System in the state of Illinois (ICAPS). Contextualizes academic skills to prepare students to transition into postsecondary education and/or employment. Recommended for Spanish-speaking students when this course is offered in a bilingual format. Must be co-enrolled in the ECE Certificate sequence. Includes career awareness and transition supportive services. Carries no transfer credit.

Typically offered: Fall, Spring